

July 21, 2023

Virtual Annual Election Meeting of Members Tuesday, August 22, 2023, 6:00 pm Join Microsoft Teams

Click here to join the meeting Meeting ID: 230 355 784 819 Passcode: 7UqJux Or call in (audio only) +1 323-433-2148,357384654# Phone Conference ID: 357 384 654#

Dear Homeowners of Creek Valley in Garland,

As the Managing Agent for The Homeowners Association of Creek Valley in Garland, Inc. we are pleased to announce that a Virtual Annual Election Meeting of Members has been tentatively scheduled for Tuesday, August 22, 2023, 6:00 p.m. The purpose of this meeting is to elect three (3) Class A Members to your Association's Board of Directors and to discuss the business of the Association.

The election meeting cannot be held without the proper quorum; therefore, it is important to understand the voting process. You may cast your **electronic** ballot, either on the Association's website or by email or fax. It is not necessary to assign your proxy if you vote electronically as your vote also counts toward the required quorum. If you mail your ballot, please include the proxy and ensure it is signed and dated. Only the Owner of record or the proxy holder may cast a vote, and only one vote per household is accepted. **The deadline for voting is Monday, August 21, 2023, 5:00 pm.** Please be sure your ballot reaches us by then.

There are 4 ways you can vote:

- 1. <u>Electronically</u> on the Association's Website at <u>www.creekvalleyhoa.com</u>
- 2. Email your Ballot: bret@essexhoa.com or proxies@essexhoa.com
- 3. Fax your Ballot: 469-342-8205 Attention: Bret Hennington
- 4. Mail the Ballot or Proxy to: Essex Association Management, L.P.

Attn: Bret Hennington 1512 Crescent Drive, Ste. 112, Carrollton, TX 75006

We look forward to you joining us online **Tuesday, August 22, 2023.** If you have any questions, please email your manager at <u>bret@essexhoa.com</u> or click on the "Contact Us" tab located on the Association's website.

Sincerely,

Essex Association Management, L.P., Managing Agent On Behalf of The Homeowners Association of Creek Valley in Garland, Inc.

cc: Association File Enclosures: Draft Agenda, Proxy, Ballot, and Candidacy Statements

> Essex Association Management, L.P. 1512 Crescent Drive, Suite 112 Carrollton, TX 75006 Phone: (972) 428-2030 Fax: (469) 342-8205 www.creekvalleyhoa.com